

customer resources



Re-Entry Checklist

Our Granite team is hard at work preparing the common areas throughout the building for increased occupancy. We have compiled this list of items as a resource for you, our customer, to prepare your own lease spaces for re-entry of your employees.

- Submit request for any desired additional cleaning noted above through the [Service Portal](#)
- Legionella bacteria is prone to grow in sitting water which can cause Legionnaire's Disease. Prior to the return of employees, each customer should take the below actions for their leased space. The PX team is taking care of these items throughout the common area. Please reach out to your PX team if you would like the contact information for a plumber that can assist you in these steps.
 1. Flush all water faucets, coffee makers, ice machines, water coolers for 5 minutes (start slow first minute) and clean aerators where applicable
 2. Empty ice makers, run two cycles, empty ice maker one final time before use
 3. Change water filters in coffee makers, refrigerators, ice machines
 4. Sanitize any water storage tanks (coffee, tea, etc.)
 5. Remove and clean faucet aerators
- Order sanitizing supplies and PPE as needed
- Prepare suite to direct employees to social distance
 - See the list of [Customer Resources](#) if you need assistance sourcing any PPE, sanitizing supplies or suite signage.
- Install touchless features within lease space where feasible